



Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line

RR #4, Powassan, Ont. P0H 1Z0 (705) 724-3526 - Fax (705) 724-5099

info@chisholm.ca

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

RECREATION COMMITTEE – AGENDA

Wednesday, July 8, 2026 @ 7:00 p.m.

In Person

CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes, dated May 6, 2026.
4. Business arising from last meeting:
 - (a) Mother's Day Event – Memo attached.
 - (b) Community BBQ (June 13, 2026) – Memo attached.
 - (c) Father's Day - Memo attached.
 - (d) Horseshoe Beach Day 2026
 - (e) Mascot
 - (f) Memorial Signage – Memo attached.
5. Open Forum.
6. New Business:
 - (a) Memo from Monique re – tent.
7. Adjournment.



MINUTES

Recreation Committee Meeting @ Council Chambers Wednesday, May 6, 2026 @ 7:00 p.m.

Present: Bernadette Kerr, Gail Degagne (via zoom), Suad Radwan
Regrets: Ian Vanblyderveen
Absent: n/a
Staff: Monique McIsaac (recording secretary)
Guests: none.

1. CALL TO ORDER

Meeting called to order by Chairperson, Gail Degagne @ 7:05 p.m.

2. APPROVAL OF AGENDA

Resolution 2026-10 (REC)

Bernadette Kerr and Suad Radwan: Be it resolved that the Agenda for the Recreation meeting, dated May 6, 2026 be accepted as written and distributed.

"Carried"

3. APPROVAL OF MINUTES

Resolution 2026-11(REC)

Bernadette Kerr and Suad Radwan: Be it resolved the Minutes of the Recreation meeting of April 1, 2026 be accepted as written and distributed.

4. (a) Chisholm Pumpkin Tour 2026

Gail has confirmed with the Police Services Board that they will be setting up a table at the event.

Music will require access to electricity. Monique will confirm with Public Works where the hydro source/outlet is located. Bernie may be able to provide the music; if not, she will provide Recreation with the names of other potential contacts.

Continue promoting the event and looking for vendors through Facebook and the newsletter. Bernie has a list of vendor contacts from last year.

Event ideas:

Culverts, face painting, kiddie pool with feed.

Music and activities for the kids.

Bingo game/cards.

Passports for the vendors (to be done in conjunction with the other 2 locations - Adagio & Fire Fox)

Next meeting - come up with fall type activities for the kids.

Naming Contest for Orange Park

- Launch the naming contest during:
 - Beach Day, or
 - June BBQ / Pumpkin Tour kickoff event.
- Begin advertising the contest and prepare:
 - Contest form
 - Promotional materials
 - Submission explanation section outlining why participants believe the park should be named that.
- Process:
 - Monique to prepare contest materials.
 - Materials to be sent to Gail for review and approval before release.
 - Flyers to be posted at location businesses.

(b) Annual Easter Scavenger Hunt

Next year Gail and Bernie will deliver the prizes to the winners.

(c) Community BBQ – FREE Event

Gail, Bernie & Suad confirmed their availability.

📅 Date: Saturday, June 13, 2026

🕒 Time: 11:00 a.m. – 1:00 p.m.

📍 Location: Bell Cairn Park

(Corner of Memorial Drive & Alderdale Road)

Join us for a free community BBQ featuring:

- Hotdogs
- Buns
- Condiments
- Water

Everyone welcome!

(d) Mother's Day Event 2026

Gail, Bernie and Suad confirmed their attendance for this event. Monique will purchase the soil, flowers, tablecloths, cookies & juice boxes.

Father's Day Event 2026

Father's Day Photo Contest!

"Submit a photo of you and your dad spending time together for a chance to win a special Father's Day prize!"

All entries will be entered into a random draw.

A Father's Day gift basket will be created as part of the Father's Day draw/prize.

Basket Contents (proposed):

- Chocolates
- Beef jerky
- \$10 Tim Hortons gift card
- Personalized mug (provided by Suad)

Budget:

- To be determined

Notes:

- Final contents and quantity may be adjusted based on available budget.
- Suad will contribute personalized mugs for inclusion in the baskets.

Start posting after Mother's Day.

5. Open Forum:

Nothing.

6. New Business:

Reviewed the memo from Monique, regarding funds raised by Ian Vanblyderveen at the Powassan Maple Syrup Festival.

Miscellaneous Items:

Horseshoe Tournament / Beach Day 2026:

Bernie has secured music for the event. Date to be confirmed.

Mascot:

Monique will call Powassan to ask if they can pass along our contact information to the person responsible for the moose mascot, and request that they get in touch with us.

Memorial Signage:

There is currently ongoing activity and progress related to the installation of signage at the Memorial Drive and Alderdale Road location.

Resolution 2026-12(REC)

Suad Radwan and Bernadette Kerr: Be it resolved that this meeting of the Recreation Committee now be adjourned (@ 7:44 p.m.) and that the next meeting be scheduled for Wednesday, June 3, 2026 @ 7:00 p.m. or at the call of the Chair.

'Carried'

Chairperson

Recording Clerk

June 3. 2026

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Gail Degagne, Mayor
Lesley Marshall, CAO Clerk-Treasurer

Memorandum

To: Rec. Committee
CC:
From: Monique
Date: May 11, 2026
Re: Mother's Day 2026

I would like to confirm that I purchased 10 packs of pansies (4 per pack) and an additional tray of flowers for the event. In total, 2 full trays were used for the event, plus a few extra flowers. Additionally, ½ bag of potting soil was used.

Snacks:

- 2 containers of sugar cookies
- 1 container of chocolate chip
- 3 packages of juice boxes

All of the sugar cookies were eaten, along with ½ of the chocolate chip cookies, and 2 packages of juice boxes were consumed.

The event was successful.

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Memorandum

To: Rec. Committee
CC:
From: Monique
Date: June 15, 2026
Re: FREE BBQ - Sat. June 13, 2026

I would confirm the following items were purchased for this event:

- 12 packages (of 10) hot dogs
- 15 packages of buns
- 1 bottle ketchup
- 1 relish
- 1 mustard
- 3 cases water (24 each)

There were partial bottles of ketchup and mustard (one of each) remaining from the previous event in February, and those were used for this BBQ.

All of the hot dogs were used for this event.

The new bottles of ketchup and mustard were not opened for this event. They are labeled "Rec Committee" and are stored in the kitchen cupboard.

Two cases of water were left unopened and are stored at the office.

\$274.80 was raised and forwarded to the Chisholm Fire Dept., where the funds will be combined with their contributions, to Muscular Dystrophy and Camp BUCKO.

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Memorandum

To: Rec. Committee
CC:
From: Monique
Date: June 24, 2026
Re: Father's Day 2026

There were six entries for this event. Jennifer Wand submitted an entry on behalf of her husband, Marcus, and his name was drawn as the winner.

Ian donated a "Gone Fishing Sign" and Suad a mug and matching Father's Day Card. I purchased the remaining items for the basket.



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Memorandum

To: Rec Committee Members

CC:

From: Recording Secretary

Date:

Re: Horseshoe Tournament (Sat. Aug. 8, Rain Date – August 15, 2026)

Food	Information	Person(s)	Notes
Corn (5 dozen)	1 week before		Confirm who will be cooking this and the LARGE jugs of water are picked up from the office. <i>BBQ TANK – Public Works</i>
Hot Dogs (12 doz.) & Buns to match			
Condiments (ketchup, mustard, relish)			Office: 1 full Ketchup – 1 full mustard – no relish. Will need to purchase more.
Butter			
Onions (chopped)			
Salt/pepper Baking Soda Vinegar Dish soap Food coloring Foil pie plates			Office.
Chips	Mini bags		
Ice	10 bags		

Water	3 cases of 24		
Pop	1 pepsi 1 coke/pepsi 0 1 Orange Crush, Root Beer & Ginger Ale (24 can cases)		NOTE: In the previous years there have been lots of pop leftover, so maybe buy less pop and buy juice boxes?
Watermelons	3-4		
Coolers			
Bowls for Chips			Office
Containers for watermelon			

Item	Information	Person(s)	Notes
Trays for hotdogs?			Office (10)
Pots for cooking the corn? Containers for the corn?			
Utensils? (flipper, tongs, etc.), hot pot holders/mittens.		Monique	Office.
Hand sanitizer?		Monique	Office.
Plates, napkins, cups, straws (for duck races)			Will need to purchase.
Garbage bags?		Monique	Office
Folding tables (3)			Office
Canopy/tent (2)			
Box for food bank		Monique	

donations.			
First Aid Kit			Pavilion
Power bars		Monique	Office
Kids Games & Activities			
Item	Information	Person(s)	Notes
Bubbles		Monique	20 mini bottles left.
Bubble Maker (check batteries).		Monique	
Horseshoe Sets	4 in total		Pavilion.
Water bottles	For solution to make foam		NOTE: If anyone has empty water bottles kicking around (the ones from cases of water) please keep them for this.
Candy Jar Guessing Game			
Volcano's			
Duck Races			NOTE: Ducks - 20 mini left (need plastic trays – previously borrowed from Jenny).

BURNERS???? And second tank?

****Week before event speak to Public Works to schedule the grass etc., prep pits. ****

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Memorandum

To: Rec. Committee
CC:
From: Monique
Date: July 3, 2026
Re: Memorial Road Signage

Ian advised that he needs to weld cross members between the columns, but before he does, he needs to know the planned sizes of the advertising signs so they can be positioned correctly.

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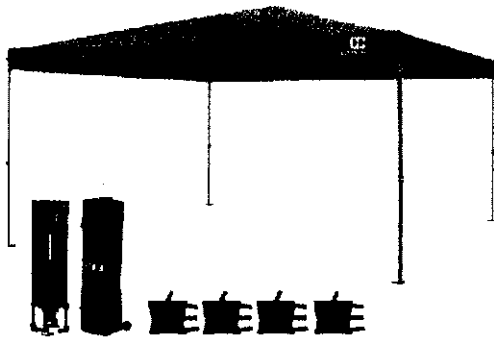
Gail Degagne, Mayor
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Memorandum

To: Rec. Committee
CC:
From: Monique
Date: May 12, 2026
Re: Tent

Between the bottle drive and donations there currently is \$614.05 (2026 Revenue). Would the Rec. Comm like to purchase a canopy tent (or 2 depending on costs).

Attached are some currently found at Home Depot.



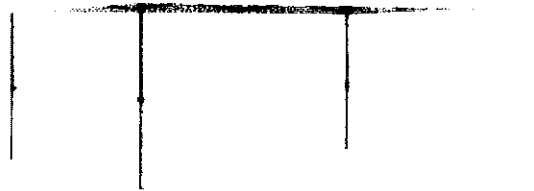
CAPHaus 12 ft. x 12 ft. Push Pop Up
Outdoor Canopy Tent, Heavy Duty
with Central Lock, Blue
Model # POFC-CH12X12HD-BL
SKU # 1001934760

\$299⁰⁰ / each

✓ FREE Delivery

✓ FREE Ship to North Bay

Add To Cart



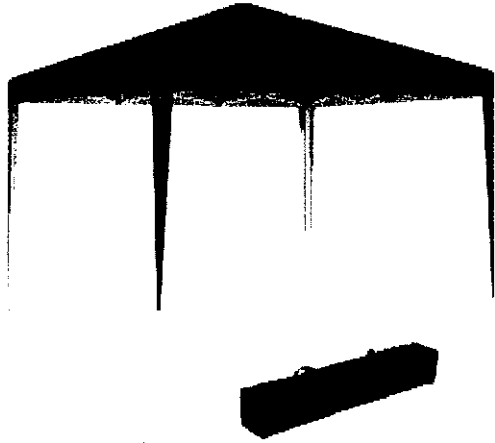
Outsunny 10' x 10' Pop Up Canopy
Tent with Airy Top Vent, White

Model # 84C-231WT | SKU # 1001935338

\$148⁰⁰ / each

✓ FREE Delivery

✓ FREE Ship to North Bay



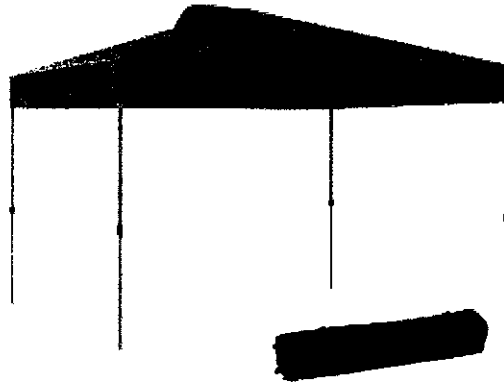
**Outsunny 10 x 10ft Folding Pop Up
Tent Outdoor Gazebo Canopy,
Black**

Model # 840-158BK | SKU # 1001935315

\$118⁰⁰ / each

- ✓ FREE Delivery
- ✓ FREE Ship to North Bay

Add To Cart



**Outsunny 10' x 10' Pop Up Canopy
Tent with Airy Top Vent, Dark Grey**

Model # 84C-231V01CG | SKU # 1001935360

★★★★★ (7)

\$148⁰⁰ / each

- ✓ FREE Delivery
- ✓ FREE Ship to North Bay

Add To Cart

☐ Compare